



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
COUNCIL ON REAL ESTATE APPRAISERS

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	COUNCIL ON REAL ESTATE APPRAISERS
MEETING DATE AND TIME:	Tuesday, January 21, 2014 at 9:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , 2nd floor of the Cannon Building
MINUTES APPROVED:	February 18, 2014

Members Present

Lynn Baker, Professional Member, Vice Chair
Ronald Mandato, Professional Member
Douglas Nickel, Professional Member
Jan Jenkins, Public Banking Member
Frank Long, Public Member

Division Staff/Deputy Attorney General

Patricia Davis-Oliva, Deputy Attorney General
Amanda McAtee, Administrative Specialist III

Members Absent

Georgianna Trietley, Chair, Professional Member
Brad Levering, Professional Member

Public Present

Call to Order

Mr. Baker called the meeting to order at 9:33 a.m.

PUBLIC HEARING, RULES AND REGULATIONS - 9:30 A.M.

BOARD PRESENT: Lynn Baker, Professional Member, Vice Chair, Ronald Mandato, Professional Member, Douglas Nickel, Professional Member, Jan Jenkins, Public Banking Member, and Frank Long, Public Member

PUBLIC PRESENT:

PURPOSE: The Delaware Council on Real Estate Appraisers, pursuant to 24 Del.C. §4006(a)(1), proposes to revise its rules and regulations. The majority of the proposed revisions to the rules are changes of an administrative nature.

PRESIDING: Lynn Baker, Professional Member, Vice Chair

DIVISION STAFF: Amanda McAtee, Administrative Specialist II

BOARD COUNSEL: Patricia Davis-Oliva, Deputy Attorney General

COURT REPORTER: Gloria M. D'Amore, Wilcox and Fetzer

The hearing began at 9:30 a.m. Ms. Davis-Oliva stated that the purpose of the hearing was to receive public comment regarding the Council's proposed Rules and Regulations. Ms. Davis-Oliva advised that the notification of the public hearing was published in the Register of Regulations on November 1, 2013 and two newspapers on December 28, 2013. Ms. Davis-Oliva marked the News Journal affidavit of publication as Council exhibit one and the State News affidavit of publication as Council exhibit two.

Ms. Davis-Oliva confirmed that no public comment had been received by the Council office. With there being no comment, Ms. Davis-Oliva thanked the court reporter and advised the Council that the public would have an additional fifteen days after this hearing date to make comments. The Board would deliberate on any public comments received at its next Council meeting on February 18, 2014.

The hearing adjourned at 9:36 a.m.

Review and Approval of Minutes

The Council reviewed the minutes from the November 19, 2013 meeting. Mr. Nickel made a motion, seconded by Mr. Mandato, to approve the minutes as submitted. By unanimous vote, the motion carried.

Ms. McAtee stated that she had received a temporary practice permit application that contained discipline after the final amended agenda was posted and requested that the Council amend the agenda so that the application could be reviewed. Mr. Baker made a motion, seconded by Mr. Nickel to amend the agenda and add Karen Lynn Blosser under section 4.10 Review of Application for Temporary Practice Permit. By unanimous vote, the motion carried.

Unfinished Business

Status of Complaints

19-14-12 Forwarded to the Office of the Attorney General

19-15-12 Dismissed by the Division of Professional Regulation

19-18-12 Forwarded to the Office of the Attorney General

19-21-12 Dismissed by the Division of Professional Regulation

19-06-13 Forwarded to the Office of the Attorney General

Mr. Baker stated the status of complaints were as listed above.

New Business

New Complaints

19-11-13

Mr. Baker stated that the Council received one new complaint, 19-11-13.

Ratification of Issued Licenses

Mr. Nickel made a motion, seconded by Ms. Jenkins, to ratify the list of licenses issued below.
The motion carried unanimously.

Stacey W. Horsey, CGRPA

Steven D. Deck, Trainee

Casey L. Donlevie, Trainee

Tony M. Jenkins, Temporary Practice Permit

Samuel Levi, Temporary Practice Permit

Christopher J. Hall, Temporary Practice Permit

Hayden Gordon, Temporary Practice Permit

Michael P. Cummings, Temporary Practice Permit

Bruce E. Nell, Temporary Practice Permit

Review of Application for Certified Assessor

None

Review of Application for Examination

Thomas Amatuzio, Licensed upgrade to CRRPA

William Salus, Trainee upgrade to Licensed

Judith Magann, Trainee upgrade to CRRPA

Mr. Baker reviewed the applications for examination of Thomas Amatuzio, William Salus, and Judith Magann and had found them complete and in order. After discussion, Mr. Nickel made a motion, seconded by Mr. Mandato, to approve Mr. Amatuzio and Ms. Magann to sit for the Certified Residential Real Property Appraiser exam and Mr. Salus to sit for the Licensed Real Property Appraiser exam and approved their licenses contingent on satisfactory review of their work product. The motion carried unanimously.

Review of Application for Re-examination

None

Review of Application for Exemption

None

Reciprocity

None

Review of Hearing Officer Recommendations

None

Review and Deliberation of Consent Agreements

None

Review of Application for Temporary Practice Permit

John Paul Williams

Ms. McAtee stated that Mr. Williams had discipline in another state and the Division could not issue the temporary practice permit without Council review. The Council reviewed the temporary practice permit application for John Paul Williams. Mr. Nickel made a motion, seconded by Mr. Mandato, to approve the temporary practice permit for John Paul Williams. The motion carried unanimously.

Karen Lynn Blosser

Ms. McAtee stated that Ms. Blosser had discipline in another state and the Division could not issue the temporary practice permit without Council review. The Council reviewed the temporary practice permit application for Ronald K. Owens Jr. Mr. Mandato made a motion, seconded by Ms. Jenkins, to approve the temporary practice permit for Karen Lynn Blosser. The motion carried unanimously.

Review of Experience Log

Eric Espada, Trainee upgrade to CRRPA

Gregory Sachs, Trainee upgrade to CRRPA

Mr. Espada and Mr. Sachs had both passed the Certified Residential Real Property Appraiser exam. Mr. Mandato selected properties for review from Mr. Espada's log. Mr. Nickel selected properties for review from Mr. Sachs's log.

Approval of Continuing Education Activities

After review, Mr. Nickel made a motion, seconded by Mr. Baker, to approve the continuing education activities in the attached listing. The motion carried unanimously.

Board Order Compliance

None

Correspondence

Thomas Bowers

Ms. McAtee stated that Mr. Bowers had written the Council and requested a two year extension to take the Certified General Real Property Appraiser exam. Ms. McAtee stated that the Council had granted Ms. Magann a six month extension to take the exam last year. The Council agreed that a six month extension could be granted and Mr. Bowers would need to reapply if he was not successful during the extension. Mr. Nickel made a motion, seconded by Mr. Mandato, to grant a six month extension to take the Certified General Real Property Appraiser exam for Thomas Bowers. The motion carried unanimously.

Earl Loomis

The Council reviewed the correspondence from Earl Loomis and stated that they would take his letter under advisement and would welcome additional information from Mr. Loomis.

Joseph Palumbo

Ms. McAtee stated that Mr. Palumbo had written the Council requesting an exemption from AMC classification. Ms. Davis-Oliva stated that AMC registration was required by law and the states referenced in Mr. Palumbo's letter had different laws than the State of Delaware.

Mr. Mandato stated that Mr. Palumbo's company functioned like an AMC and that they were a management company that referred to themselves as a relocation company. Mr. Mandato stated that he believed they performed the same duties as an AMC. Ms. Davis-Oliva stated that she would have Mr. Maloney review the letter and the Council's statute. If the company fell within the statute under the definition as an AMC then they would have to register as an AMC.

Mr. Nickel made a motion, seconded by Ms. Jenkins to table the discussion until Mr. Maloney had a chance to review Mr. Palumbo's letter. The motion carried unanimously.

Other Business before the Council (for discussion only)

Public Comment

None

Next Meeting

The next meeting is scheduled for February 18, 2014 at 9:30 a.m. in Conference Room A second floor, Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

Mr. Mandato made a motion, seconded by Mr. Nickel, to adjourn the meeting. There being no further business before the Council, the meeting adjourned at 10:04 a.m. The motion carried unanimously.

Respectfully submitted,



Amanda McAtee
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Council members and the public in supplementing their personal notes and recall for presentations.

4.12***CE Activities for Approval***

Course Provider/Licensee	Course Title	Online/Classroom	Date	QE/CE Hours
Appraisal Institute	Advanced Spreadsheet Modeling for Valuation ..	classroom	TBA	15/14
Appraisal Institute	Online General Appraiser Market Analysis ...	online	1st & 15th each month	30/28
Allied Business	2014-2015 7hr USPAP Update Course	online	open enrollment	7 CE
Allied Business	2014-2015 15hr Equiv. USPAP Course	online	open enrollment	15 QE
DE Appraisal Institute	DE Subdivision Overview & Appraisal Techniq.	classroom	1/14/2014	2 CE
Dynasty School	Residential Site Valuation & Cost Approach	online	open enrollment	15 QE
Dynasty School	2014-2015 15hr Equiv. USPAP Course	online	open enrollment	15 QE
Dynasty School	Advanced Residential Applications & Case Studies	online	open enrollment	15 QE
Dynasty School	Basic Principles & Procedures	online	open enrollment	60 QE
Dynasty School	Real Estate Finance	online	open enrollment	30/28
Dynasty School	Statistics, Modeling, & Finance	online	open enrollment	15/14
Dynasty School	Challenging Assignments for Residen. App.	online	open enrollment	7 CE
Dynasty School	Foreclosure Basics for Appraisers	online	open enrollment	7 CE
Loomis Appraisal Co.	DE Law, Rules, and Regulations	classroom	various dates	3 CE
Loomis Appraisal Co.	Mock Trial-Divorce Appraisal	classroom	various dates	4 CE
McKissock	2014-2015 15hr Equiv. USPAP Course	online	open enrollment	15 QE
NAIFA	2014-2015 7hr USPAP Update Course	classroom	3/6/2014	7 CE